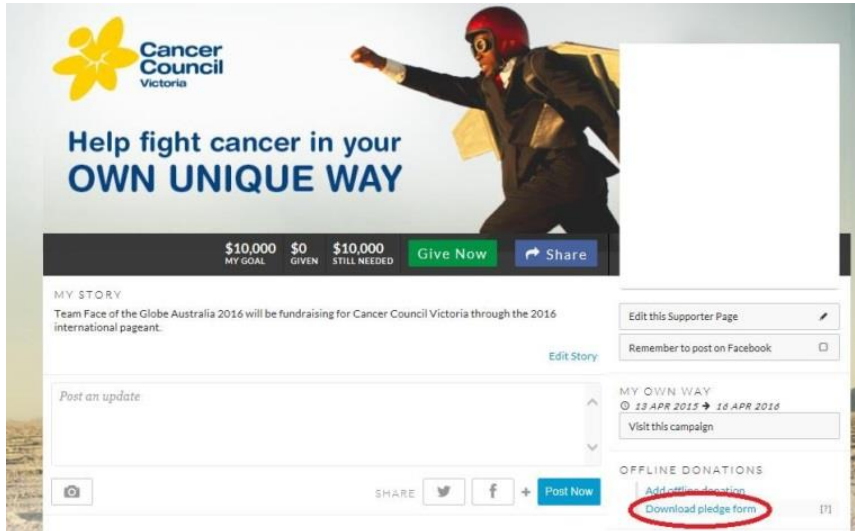


## Banking Instruction Sheet (cash or cheque donations)

1. Download the pledge form from your supporter page.



Log in to your fundraising page and click **'Download Pledge Form'** under 'Offline Donations'.

2. To deposit **cash** to your supporter page, go to any Australia Post office and use the bar code and reference on your pledge form to deposit.

To deposit **cheques** you can **either**:

- a) Deposit at any Australia Post office using the barcode and reference on your pledge form. **OR**
- b) Mail the cheques along with your pledge form to:

Everyday Hero  
 Locked Bag 681  
 Brisbane, QLD 4001

### How do people who have donated offline towards my fundraiser get receipts?

Complete relevant details on the **donation record sheet** provided. Tax-deductible receipts will be sent out directly to the person who made the donation, for donations of two dollars or more. Once you deposit your funds, send the completed donation record sheet to Cancer Council Victoria via email at [iwill@cancervic.org.au](mailto:iwill@cancervic.org.au) or post to:

Community Fundraising  
 Cancer Council Victoria  
 615 St Kilda Rd  
 Melbourne VIC 3004

If you require any assistance please contact [iwill@cancervic.org.au](mailto:iwill@cancervic.org.au) or call 1300 65 65 85.

This is an example of what your downloaded pledge form will look like:

# PLEGGED DONATION PAYMENT FORM

**Donor Details**  
Matilda EDH  
Test St  
Testtown, QLD, 4000  
Australia



Thank you for pledging to donate to Motor Neurone Disease Association of Queensland Inc. (MND)

Please follow the instructions below to complete your donation.

## How to Pay



### Pay via BPAY

Contact your participating bank, credit union or building society to make payment directly from your cheque or savings account or via online banking.

You will be required to enter the Biller Code and BPAY reference number as detailed below.



### Pay in Person by Cash, Cheque or EFTPOS.

Present this page intact at any post office.

Please make cheques payable to: Everyday Hero Pty Ltd

Please note: Australia Post is only obliged to accept cash payments within the following limitations:

Denomination	Limit
5c, 10c, 20c & 50c	Maximum of \$5
\$1, \$2, \$5 & \$10	Not exceeding ten times the face value, inclusive. e.g. Maximum of \$100 for \$10 notes (10 x \$10)



### Mail

Please return this pledge form and cheques by mail to:

Everyday Hero  
Locked Bag 581  
Brisbane, QLD, 4001

Cheques are processed within 24 hours of arrival. A receipt will be sent to the name and email address on this pledge form.



### Phone

If you prefer to pay by credit card over the telephone, please call **1300 798 768** to talk to us.

Please have this pledge form on hand to quote the Reference Number.



### Online

Alternatively, you can pay by credit card at:

<http://www.everydayhero.com.au/pledge>

## Payment Details Note: Minimum BPAY & Australia Post Donation amount is \$3.00



Biller Code:	662160
Reference:	301912804767325525



\*085 301912804 767325525

Total Due

**\$10.00**

This donation was made as a gift. Donations of \$2 or more are tax deductible.

Only valid with a proof of payment receipt attached.